



STUDIO POLICIES

ATTENDANCE/ABSENCES

- Regular attendance is very important, and all efforts should be made to attend all classes.
- Absences do not allow you to pro-rate tuition and are not credited to any other month for any reason.
- Make sure to arrive on time. When students are late it is a disruption to the whole class.
- The studio is NOT responsible for dancers before and after classes. Please wait with them until they go into class.
- Make-up classes are allowed. Students may partake in up to two make-up classes per semester. However, no make-ups will be allowed within the month before the recital. All make-ups must be used while the student is still enrolled.

HOLIDAYS/CLOSINGS

- The studio may or may not be closed when Loudoun County Public Schools are closed for holidays. Please consult the calendar for holiday closings.
- The studio may or may not be closed when Loudoun County Public Schools are closed for inclement weather. We will send an email at least one hour before class is scheduled if class is cancelled. One or two-hour delays will not change the class scheduled for that day.

WITHDRAWALS

- Once enrolled you are expected to pay all payments unless you withdraw in writing one month before the next tuition is due.
- You may withdraw by filling out the withdrawal form in the office.
- Withdrawal via email or phone will NOT BE ACCEPTED.
- No partial trimester or full school year payments will be refunded after the first class.

MEDIA

- Students give their permission to the Dance Academy of Loudoun to use their photographs and or videos in connection with social media, advertising, television, website, and news coverage of our studio.
- Classes may be recorded for sharing with other students that are unable to attend class due to illness, or for dancers to practice at home.

LEVELS

- Student placements are at the discretion of the director and teacher. Students progress mentally and physically at different rates; therefore, age is only a guideline. The main objective is that they learn in a safe and correct manner.

RECITAL

- The annual recital will be in late May/early June.
- All classes except tumbling and some advanced classes will be in the annual recital. Our teams will also be in the recital.
- The recital fee will be approx. \$180. One third is Due November 15th, one third due January 15th and one third due March 15th. We will measure students in class during the fall.
- Recital fees will be added to your accounts online and run at the due dates. If you wish to not participate in the recital, you must fill out the non-participation form prior to November 15th.

**THERE ARE NO REFUNDS:
THIS INCLUDES TUITION, RECITAL FEES,
COSTUME FEES, COMPETITION FEES,
PERFORMANCE FEES, AND TEAM FEES.**