



# THE DANCE ACADEMY OF LOUDOUN

## STUDIO POLICIES

### 2025-2026

#### ATTENDANCE/ABSENCES:

- Dancers are expected to attend class on a regular basis.
- If a student will be absent, the absence should be reported in the parent portal prior to class time.
- Absences do not allow you to prorate tuition and are not credited to any other month for any reason.
- Students must arrive on time. When students are late it is a disruption to the whole class.
- The studio is not responsible for students before or after classes, so please supervise them until they enter class. Students that are dropped off early or picked up late will incur a babysitting fee of \$15/15 minutes.
- Make-up classes are permitted, with students eligible for up to two make-up classes pre winter break and two make-up classes post winter break. Make-up classes must be complete one month prior to our last day of classes as no make-ups are allowed leading up to the recital. All make-up classes must be completed while the student is still enrolled.

#### DRESS CODE

- All students must adhere to the dress code in order to participate in class.
- For our full dress code, please visit <https://www.danceloudoun.com/information>

#### LEVELS:

- Student placements are at the discretion of the director and teacher. Students progress mentally and physically at different rates; therefore, age is only a guideline. The main objective is that they learn in a safe and correct manner.

#### HOLIDAYS/CLOSINGS

- The studio may or may not be closed when Loudoun County Public Schools are closed for holidays. Please consult the calendar for holiday closings.
- All holidays on the schedule are built into our schedule and are not eligible for make-ups.
- The studio may or may not be closed when Loudoun County Public Schools are closed for inclement weather. We will send an email at least one hour before class is scheduled if class is cancelled. One or two-hour delays will not change the class schedule for that day.
- We do have a couple snow days built into the schedule. If we go over the allotted snow days for a specific day of the week, dancers can schedule a make-up class.

#### MEDIA

- Students give their permission to the Dance Academy of Loudoun to use their photographs and or videos in connection with social media, advertising, television, website, and news coverage of our studio.
- Classes may be recorded for sharing with other students that are unable to attend class due to illness, or for dancers to practice at home.

#### RECITAL

- The annual recital will be in late May/early June. Classes are pre-assigned to a recital before the school year begins.
- All classes except tumbling and some advanced classes will be in the annual recital. Teams will also be in recital.
- Our annual recital is an integral part of all classes that participate in the recital. This is why all students are automatically registered for the recital when they register for a recital class. Our pricing for recital classes is all inclusive of tuition, costume, and recital performance fees.
- Tights and shoes are not included in tuition. Students will need to make sure they have the correct tights and shoes for their recital.
- There will be an option to purchase additional items if you choose such as recital t-shirts, recital flowers, additional tickets, etc.

#### GENERAL STUDIO POLICIES

- Please drive slowly and carefully through the parking lot at all times. Always arrive early to allow time to find parking. Some days during peak times, parking near the front of the studio may be full and you may need to park further away and walk.
- All food and drink besides water must be consumed in our cafe area of our Leesburg studio.
- Parents and siblings are welcome to wait in the lobby during your dancer's classes. However the noise level must remain at a comfortable level and running will not be allowed.
- Rooms 1 and 6 in Leesburg and our Purcellville studio have a viewing window for parents to watch class through. For rooms 2, 3, 4 and 5 in Leesburg, there is a tv in the lobby with a live feed of those classes for parents to watch.
- Pets are not allowed in the studio.

We reserve the right to modify and/or add to our policies at any time.



The Dance Academy of Loudoun

# THE DANCE ACADEMY OF LOUDOUN STUDIO POLICIES 2025-2026

## REGISTRATION & ENROLLMENT:

- Enrollment for the 2025-2026 school year begins May 20, 2025 for currently enrolled students. Enrollments for the 2025-2026 school year begins May 30<sup>th</sup> for new students.
- You are enrolling for the full length of our school year (September 2nd through our end of the year recital in late May/early June). See below for our withdrawal policy.
- Enrollment must be completed through our online registration system.
- Enrollment is ongoing as long as a class still has open spaces available. After January 1st, class availability will be based upon costume availability. All classes will close for enrollment no later than March 1<sup>st</sup>.
- We reserve the right to cancel a class at any time. We also reserve the right to change our schedule as needed. If your class is cancelled or moved, we will offer you the choice of choosing a new class or a refund for any classes that have been paid for and have not occurred.
- After October 15th, there is a \$25 fee for changing classes. After January 1st, recital class changes will incur a \$100 change fee and will be dependent on costume availability.

## WITHDRAWALS

- Once enrolled you are expected to pay all payments unless you withdraw via our official withdrawal form 30 days before the next tuition is due.
- You may withdraw by filling out the official withdrawal form. Withdrawal via email message or phone will not be accepted.

## TUITION

- The annual membership fee (\$35/student) and the first payment (equal to two installments) are due at registration to hold your space in the class.
- Tuition will automatically be charged on the 15th of each month (October-May) unless a withdrawal form is received 30 days prior to the tuition due date. For new students enrolling, the first payment will be the sum of two installments plus any recital fees that were due during the months prior to enrollment. The first payment is prorated on the 1st of each month based on the month the student enrolled.
- Each student's first class is the standard tuition - each additional class is 20% off. All classes must be taken by the same student to receive the discount.
- All tuition is set up on automatic credit card payments or automatic ach payments.
- Tuition not paid within 10 days of the original due date will accrue a \$25 late fee.
- Students with tuition more than 30 days behind will be unenrolled from classes.
- 2025-2026 school year tuition is refundable minus the \$35 membership fee if withdrawn prior to August 1, 2025. **After August 1, 2025, there are no refunds.** This includes but is not limited to tuition, recital fees, costume fees, competition fees, performance fees and team fees. We do not offer refunds for any reason including but not limited to medical reasons, natural or national disasters and/or emergencies that cause us to shut down for any reason. If we shut down due to natural or national disasters and/or emergencies, classes will move to an online platform to finish that month's payment. The next tuition can be suspended or applied towards a continuing online class structure.
- For tuition fees, see the tuition page below.

## MEMBERSHIP FEE

- Every student will have a \$35 annual membership fee due at time of registration.
- Families will receive priority registration for both summer 2026 and school year 2026-2027.
- Families will receive priority tickets for Nutcracker.
- Invest In Quality: By allocating resources towards improved facilities, equipment, and staff training, we can ensure that you receive the highest quality of dance education.
- Streamline Operations: The registration fee will help cover administrative costs associated with enrollment, class scheduling and communication, allowing us to operate more efficiently.
- Sustain Growth: As our studio and your dancer continues to grow together, the membership fee will help us support your dancer's long term goals and aspirations.



*Celebrating 30 Years of the Dance Academy of Loudoun*



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**AT DAL, OUR TUITION IS ALL INCLUSIVE. NO HASSLE OF SEPARATE PAYMENTS FOR TUITION, COSTUMES, RECITAL FEES, AND MORE - WE SIMPLIFY EVERYTHING WITH OUR ALL-INCLUSIVE PRICING PACKAGE.**

#### WHAT'S INCLUDED?

- **Tuition:** Full school year of dance classes broken down into 10 installments. The first two installments are due at registration. The additional 8 installments are due on the 15th of each month from October-May.
- **Recital Fees:** Seamless participation in our annual recital, with all associated costs covered in your tuition. Recital fees include participation in recital and dress rehearsal, 2 tickets per dancer which are good for all shows, the school rentals for shows and rehearsals, recital medal for each dancer, and a professional video download of all recital shows, as well as covering our staff and instructors' time they spend planning and in attendance at dress rehearsals and recital.
- **Costumes:** Your tuition includes the cost of your costume required for our annual recital, making preparation for our recital hassle-free. *\*\*Please note: Due to potential changes in international trade regulations, a tariff charge may be added to the cost of dance costumes this season. We will communicate any additional charges as soon as they are confirmed.*

#### RECITAL CLASS TUITION:

Our annual recital is an integral part of all classes that participate in the recital. This is why all students are automatically registered for the recital when they register for a recital class.

**\$35 Annual Membership Fee Per Student Due At Registration**

Class Length	Tuition Due At Registration (Equal To First Two Installments)	Tuition Due Each Month (October 15th-May 15th)
30 Minutes	\$206	\$103/Installment
45 Minutes	\$226	\$113/Installment
1 Hour	\$236	\$118/Installment

#### TUMBLING CLASS TUITION: NON RECITAL

**\$35 Annual Membership Fee Per Student Due At Registration**

Class Length	Tuition Due At Registration (Equal To First Two Installments)	Tuition Due Each Month (October 15th-May 15th)
45 Minute Class	\$186	\$93/Installment
1 Hour Class	\$196	\$98/Installment

- Each student's first class is the standard tuition - each additional class is 20% off. All classes must be taken by the same student to receive the discount.
- The fees listed above are for students registering in September or earlier. For new students enrolling in October or later, the first payment will be the sum of two installments plus any recital fees that were due during the months prior to enrollment. The first payment is prorated on the 1st of each month based on the month the student enrolled. For the first installment amount, please see our registration page.

# THE DANCE ACADEMY OF LOUDOUN STUDIO POLICIES 2025-2026

9/2

First Day Of Classes

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10/31-11/4

Studio Closed For Fall Break

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11/26-11/30

Studio Closed For Thanksgiving Break

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12/7 OR 12/14

Nutcracker Performance TBD

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12/22-1/4

Studio Closed For Winter Break

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2/16

Studio Closed - Moveable Holiday

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3/30-4/5

Studio Closed - Spring Break

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5/15-5/21

Tentative Last Week Of Classes

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Late May/Early June

Dress Rehearsals & Recital

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